



4141 B Street, Suite 305
 Anchorage, AK 99503
 907-272-1541, 907-272-2046
www.f-m-i.biz / www.fmialaska.biz

Account #: _____

Request to Seller /Payee from Buyer/Payer for changes

This request form must be approved by the Seller/Payee before any changes are made to the account. Any fees due for these changes are borne by the Buyer/Payer. If the installment(s) collect reserves for any billings due, during these changes, the amounts will be due to First Mortgage when requested in writing. First Mortgage will not be responsible for any penalties or late fees due to non-payment of said billings.

Defer installments(s)/late charge(s) due for _____
 These amounts to be payable on or before _____

Waive installment(s)/late charge(s) due for _____

Waive late fee(s) due on installments received after grace period for _____

Change principal and interest due beginning _____ to _____
 Amount does not include reserves if applicable to installments due

Remove reserves for taxes, insurance, etc. beginning _____
 Buyer/Payer accepts full responsibility for billings due on the property acknowledging that non-payment of billings will result in default on the account. Any amounts required to be paid by the Seller/Payee will result in a principal balance increase.

Change installments due on _____ to _____ reoccurring _____

To extend the due in full date until _____

To add remove party know as: _____
 For authorization purposes. If a Buyer/Payer needs to be replaced or added, Seller/Payee must consent to changes.

All other terms and conditions are to remain the same and unchanged. By signing below all parties have agreed to the terms and understand additional modification documents may be required to be completed by First Mortgage. If documents are required for these changes, it is not the responsibility of First Mortgage to draft any documents. Contact the office for further information, additional fees may apply.

Date: _____

Date: _____

 Signature
 Buyer/Payer: _____

 Signature
 Seller/Payee: _____

 Signature
 Buyer/Payer: _____

 Signature
 Seller/Payee: _____